INCORPORATED VILLAGE OF BROOKVILLE
APPLICATION TO PUBLIC ACCESS TO RECORD

DOC:FOIL
516-671-5880

TO: RECORDS ACCESS OFFICER
Winsome Citarella
18 Horse Hill Road
Brookville, NY 11545
516-626-1792
clerk@villageofbrookville.com

I HEREBY APPLY TO INSPECT THE FOLLOWING RECORD (S):

_____

_____

_____

IF A PROPERTY FILE:

_____
PRINT NAME

_____
ADDRESS

_____
SIGNATURE

_____
SECTION BLOCK LOT

_____
REPRESENTING

_____
MAILING ADDRESS

_____
CONTACT NUMBER

Copying Fee is .25 cents per sheet

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FOR VILLAGE USE ONLY

APPROVED:_____ **WILL BE AVAILABLE:_____** **FEE PAID:_____**

DENIED (for the reason (s) checked below)
(_____) Confidential Disclosure (_____) Part of Investigatory Files
(_____) Unwarrented Invasion of Personal Privacy
(_____) Record of Which This Village is Legal Custodian Cannot be Found
(_____) Record is not Maintained by this Village,
(_____) Exempted by Statute Other Than the Freedom of Information Act
(_____) Other (specify) _____

_____ _____ _____
SIGNATURE TITLE DATE

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NOTE: YOU HAVE A RIGHT TO APPEAL A DENIAL OF THIS APPLICATION WITHIN 30 DAYS TO THE BOARD OF TRUSTEES OF THIS VILLAGE AT 18 HORSE HILL ROAD, BROOKVILLE, NY 11545, WHO MUST FULLY EXPLAIN HIS REASON FOR SUCH DENIAL IN WRITING TEN BUSINESS DAYS RECEIPT OF AN APPEAL.