

INCORPORATED VILLAGE OF BROOKVILLE
APPLICATION TO PUBLIC ACCESS TO RECORD

DOC:FOIL
516-671-5880

TO: RECORDS ACCESS OFFICER
John M. Chase
48 Forest Avenue
Glen Cove, NY 11542

I HEREBY APPLY TO INSPECT THE FOLLOWING RECORD (S):

IF A PROPERTY FILE:

PRINT NAME

ADDRESS

SIGNATURE

SECTION BLOCK LOT

REPRESENTING

MAILING ADDRESS

CONTACT NUMBER

Copying Fee is .25 cents per sheet

FOR VILLAGE USE ONLY

APPROVED: _____ **WILL BE AVAILABLE:** _____ **FEE PAID:** _____

DENIED (for the reason (s) checked below)

- () Confidential Disclosure () Part of Investigatory Files
() Unwarrented Invasion of Personal Privacy
() Record of Which This Village is Legal Custodian Cannot be Found
() Record is not Maintained by this Village,
() Exempted by Statute Other Than the Freedom of Information Act
() Other (specify) _____

SIGNATURE

TITLE

DATE

NOTE: YOU HAVE A RIGHT TO APPEAL A DENIAL OF THIS APPLICATION WITHIN 30 DAYS TO THE BOARD OF TRUSTEES OF THIS VILLAGE AT 18 HORSE HILL ROAD, BROOKVILLE, NY 11545, WHO MUST FULLY EXPLAIN HIS REASON FOR SUCH DENIAL IN WRITING TEN BUSINESS DAYS RECEIPT OF AN APPEAL.